## Open Joint Stock Company - Rosneft Oil Company

Russian Federation 115035 Moscow, 26/1 Sofiyskaya embankment.

## **Dear Shareholders of Rosneft!**

On April 30, 2013 the Board of Directors of Rosneft resolved that the Extraordinary General Meeting of Rosneft Shareholders in the form of voting in absentia (voting on the items of the Agenda by voting ballots) be held on June 18, 2013.

The list of entities entitled to participate in the Extraordinary General Meeting of Rosneft Shareholders has been prepared on the basis of the Company's Shareholders Register as of the end of the business day of May 06, 2013.

The shareholders of Rosneft execute their right to participate in the Extraordinary General Meeting through posting or personally delivering of the filled-out voting ballots (and the power of attorney when applicable) to the Company at the following addresses: 117997 Moscow, 26/1 Sofiyskaya embankment, Rosneft Oil Company or 115172 Moscow, P.O. Box 4 (or 115172 Moscow, P.O. Box 24), OOO Reestr-RN. Only the ballots received by the Company **prior to June 18, 2013 06:00 pm** will be taken into account. Voting ballots delivered by shareholders personally will be accepted **from 08:00 am to 08:00 pm** and on the last day of the ballots acceptance — **June 18, 2013 (Tuesday) from 08:00 am to 6:00 pm**.

## **Meeting Agenda:**

## 1. Approval of related-party transactions.

Information (materials) submitted in preparation for the Extraordinary General Meeting of Rosneft Shareholders can be found starting from May 29, 2013 at the website of Rosneft on the Internet: <a href="www.rosneft.ru">www.rosneft.ru</a> (in Russian) and <a href="www.rosneft.com">www.rosneft.com</a> (in English), also in the working hours from 10:00 am to 05:00 pm local time at Rosneft's Office at the following address: 115035 Moscow, 26/1 Soffyskaya Embankment, telephone: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), (Shareholder Relations of the Property and Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of Rosneft Shareholders Register) – OOO Reestr-RN at the following addresses:

I. Central Office of OOO	109028 Moscow, 2/6 Podkopayevsky Side Street, bldg. 3-4, tel: (495) 411-79-11
Reestr-RN	
II. OOO Reestr-RN Representative Offices	
Belgorodsky	308000 Belgorod Region, Belgorod, 52 B. Khmelnitsky Av., tel: (4722) 31-77-22, 31-77-33
Vladimirsky	600009 Vladimir Region, Vladimir, 7 Electrozavodskaya, tel: (4922) 43-00-48
Krasnodarsky	350911, Krasnodar Region, Krasnodar, 1/1 Tramvainaya St., office 608, tel: (861) 234-51-01, 234-52-01
Samara	443096 Samara Region, Samara, 52 Michurin St., office 320 (left wing), tel: (846) 302-18-08
Tambovsky	392002 Tambov Region, Tambov, 34 Sovetskaya, tel: (4752) 75-96-58
Khabarovsky	680000, Khabarovsk Region, Khabarovsk, 123 Sheronov St., tel: (4212) 32-37-71, 32-88-30
Cheboksarsky	428003, Chuvash Republic, Cheboksary, 17-7 Yaroslavskaya St., tel: (8352) 58-60-96, 58-62-65
Yaroslavsky	150000 Yaroslavl Region, Yaroslavl, 9 Sovetskaya, tel: (4852) 73-91-58, 25-55-51
III. Transfer Agency Offices of OOO Reestr-RN, serving Rosneft shareholders	
In Khabarovsk Region	681007, Khabarovsk Region, Komsomolsk-on-Amur, 107 Leningradskaya, tel: (4217) 52-55-09
In Yamal-Nenets	629830, Yamal-Nenets Autonomous District, 3 Microdistrict 10, Gubkinsky; 629830, Yamal-Nenets Autonomous
Autonomous District	District, 42 Microdistrict 2, Gubkinsky, OOO RN-Burenie Administrative Bld., Room 23, tel.: (34936) 5-31-74
In Saint-Petersburg	191119 Saint-Petersburg, 69-71 Marat St., Lit. A (Renaissance Plaza Business Center, VBRR Branch office in Saint-
	Petersburg), tel.: (812) 610-41-73
In Stavropol Region	356880, Stavropol Region, Neftekumsk, 50 let Pionerii, 366880 Stavropol Region, Neftekumsk, Vostochnaya, n/n, the
	administrative building of OOO RN-Stavropolneftegas No. 2, room 110
	tel. (86558) 2-28-55

The Board of Directors of Rosneft